

**NEEDS ASSESSMENT DIVISION/AREA SUMMARY
Fall 2016**

The purpose of this summary is to ensure that discussion addressing the needs of departments and individuals is taking place in the Division; to gather any additional information at the division level that supports a needs request; and to provide the committee with some feedback on how requests are integrated into Division planning and goals. It is the responsibility of the Division to check for duplicate applications and advise requestors to consolidate their requests.

Division Name:	VPSS (DSPS, OSL, EOPS, Library, SHC)
Division Meeting Date:	10/26 via email
Number of Participants:	6

Additional Comments:

After review of the needs assessment request submitted by each department, individual summary presentations, discussion leading to the final assessment, the individuals ranked the needs assessment requests as listed in the table below.

Rankings (Required)

Budget	Classified Staff	Equipment	Faculty
SHC Counselor (also faculty request)	OSL Coordinator	Library Seating	SHC Counselor
OSL Commencement	Library Media Clerk/Tech	Library Study Carrels	DSPS Counselor
DSPS Image Now		Library Work Stations	Librarian
OSL Budget		Library Carpet	
Library Adjunct Hours			

Divisions should only submit overall Division rankings and division requests with this form.

Departments must submit their own requests.